



## Eligibility

Consumers must have a valid Pennsylvania Medical Assistance (MA) Card and be an Allegheny County resident.

Medical Assistance eligibility must be verified according to Department of Public Welfare guidelines, and the MATP paperwork must be signed and returned to ensure uninterrupted service. We only transport to medical services that are covered by MA.

## Client-Friendly Enrollment

All new applicants must call or visit the MATP Service Center to enroll. Enrollment is a three- step process:

MATP will verify your MA eligibility and then complete the MATP Application (usually over the phone).

MATP will mail your Application to you for your signature. Clients must sign all paperwork and return it to the MATP Office within 30 days.

## MATP Requirements

MATP is required by law to provide the least costly transportation available.

MATP will assign the client's medical trip to public transportation, mileage reimbursement, or para-transit shared-ride system at our discretion.

MATP will help determine your mode of transportation. Our selection of your transportation service is based upon: your physical and / or behavioral health condition; health needs; physicians' recommendations; and availability of public transportation between your trip of origin and destination.

## Scheduling

Clients who ride the shared-ride system must call MATP to schedule their trip(s) no less than two (2) workdays (Monday through Friday) in advance of their medical appointments (i.e., you must call Thursday for a Monday appointment).

Clients can call up to two weeks in advance to schedule trips.

Clients must provide information regarding the destination (address and phone number) and purpose of their medical trips to MA covered services.

Clients must advise MATP immediately of any changes of address, telephone number, Pennsylvania Medical Assistance Card Issue Number, or Medical Assistance eligibility.

## No-Cost Transportation

MATP and Traveler's Aid Society (TAS) are working together through neighborhood social service programs and medical facilities to give MATP clients and their eligible family members FREE bus tickets for their medical appointments. TAS can mail bus tickets to eligible consumers with one week's notice.



For more information about no-cost transportation, call: 412-281-5474 or 412-350-4476.

## Public-Private Transportation

MATP provides after-the-fact reimbursement of transportation and/or mileage costs for private automobile and bus (no jitney).

Reimbursements are honored when authorized and verified by MATP.

Consumers must submit their trip verification no later than 60 days from the date of their appointment.

Mileage is reimbursed at \$0.12 per mile.

Parking and tolls are also reimbursed (with verification).

All clients must submit proof of their medical/ pharmacy visit (preferably on letterhead) and original, unmodified proof of transportation cost receipts to receive reimbursement.

MATP verifies mileage and appointment confirmations with medical offices.

## MATP Shared-Ride System (SRS)

Only clients and escorts authorized by MATP are permitted on SRS vehicles.

MATP clients riding SRS have been interviewed and assessed by ACCESS, Inc. and Easter Seals. Final determination is made by MATP.

A parent or guardian must accompany children up to 12 years old on SRS vehicles. Children 13-17 years old may ride alone on SRS vehicles only if the parent or guardian has signed a Consent Form.

Parents must furnish a car seat for children up to 8 years of age.

SRS vehicles operate Monday through Sunday, 6:00 a.m. to 10:00 p.m., year-round, including holidays.

## Escorts

Clients must request to bring an escort when scheduling trips. MATP will authorize escorts when clients are incapable of traveling alone, if the effect of the medical treatment causes temporary incapacity, or if the client needs assistance with medical/physical consultation. Escorts must be at least 18 years of age and be identified/chosen by the client.